

BANKING SERVICES, CERTIFICATE OF PROFICIENCY

The Certificate of Proficiency in Banking Services gives students the opportunity to earn a certificate while completing coursework toward a higher degree. Courses completed in the Certificate of Proficiency will apply toward the completion of both a Technical Certificate and an Associate of Applied Science degree in Banking Services. It will increase opportunities for entry level employability by improving qualifications of the applicant pool and better meet the increasing demand for support skills in the banking services field.

Curriculum

The matrix below is a sample plan for all coursework required for this program.

Code	Title	Hours
BNK 2313	Principles of Banking	3
BNK 2323	Branch Operations	3
Select one of the following:		
BNK 2916	Banking Work-Based Learning (high school students only)	6
Any Approved Electives		
Total Hours		12

To receive a Certificate of Proficiency, application must be made to the Office of Student Services. Students must be currently enrolled to request a Certificate of Proficiency be awarded.