

# BUSINESS ADMINISTRATION, CERTIFICATE OF PROFICIENCY

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Certificate of Proficiency in Business Administration is designed to provide basic business knowledge and skills applicable to a wide variety of business, nonprofit, and governmental settings and gain foundational knowledge in business information systems, accounting, and economics.

## Curriculum

The Certificate of Proficiency in Business Administration has a total of 12-13 credit hours.

Code	Title	Hours
ACCT 2033 & ACCT 2000 or ACCT 2004 & ACCT 2000	Fundamental Accounting Concepts and Accounting Principles I Lab Accounting Principles I and Accounting Principles I Lab	3-4
BUAD 2003	Business Information Systems	3
Select one of the following:		3
ECON 2003	Principles of Macroeconomics	
ECON 2013	Principles of Microeconomics	
ECON 2103	Honors Principles of Economics I	
MATH 1113	College Algebra	3
<b>Total Hours</b>		<b>12-13</b>